

# Frequently asked questions

#### What is the RSL Employment Program?

Available nationally, and delivered by RSL Queensland, the free RSL Employment Program is tailor-made to help ex-serving Defence members and the partners of current or ex-serving Defence members find meaningful employment.

#### Why is RSL Queensland offering this program?

We've been supporting the Defence family for more than a century, so we know how important it is to find stable, meaningful employment after leaving Defence. We also know that this process can be challenging.

#### Who is eligible?

To be eligible for the RSL Employment Program, you

- be an Australian resident
- be an ex-ADF member or current ADF member with a confirmed discharge date (no later than 4 months away) OR the legal spouse or de facto partner of a current or ex-serving ADF member
- not be in regular employment
- have accessed the **Defence Force Transition**

#### Program (DFTP)

not currently be eligible for, or require support from the following:

> Veterans' Vocational Rehabilitation Scheme (VVRS DVA Work Rehabilitation Program.

#### How much will the program cost me?

All the services and activities undertaken with our contracted employment consultants are free of charge.

If there is a cost involved in upskilling or gaining qualifications, an additional assessment would be required to determine whether the any costs would be covered by the RSL Employment Program.

#### How does it work?

Explore your next chapter in 9 steps



#### 1. Express your interest

Complete the expression of interest form or apply for an available role at rslqld.org/employment/current-roles



#### 2. Initial assessment

Our team will call you to complete an initial assessment and determine your eligibility for the program.



#### 3. Connect with a Consultant

Once we confirm your eligibility, you will be connected to an RSL Employment Consultant who will discuss your career aspirations and determine which services you need to help you achieve your career goals.



#### 4. Develop your employment strategy

Once your Employment needs have been determined, our team will work with you to develop a personalised employment strategy.



#### 5. Work towards employment goals

Work towards your career goals with the support of your RSL Employment Consultant.



## 6. Progress check

We'll check in to see how you're progressing.



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## 7. Feedback

You are welcome to complete our feedback survey, or contact us at feedback@rslqld.org



#### 8. Ongoing connection

We'll touch base at various times to ensure you're on track with your job seeking goals.



#### 9. Transition to employment

Your Employment Consultant will touch base at various times while you transition into employment to ensure you're on track and feeling supported in your new career.

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#### What if I can't complete the program?

If you start the program but find you can't complete it, you're free to either postpone further services or withdraw from the program completely.

#### What is your employment strategy?

An employment strategy is a picture of your future employment opportunities, formed by determining the short- and long-term goals that will guide your career journey. We develop your employment strategy with you and a third-party consultant by determining which skills, qualifications and attributes you need to achieve your goals.

We may also link you with an appropriate training provider to discuss study options, course costs and available funding. During your initial assessment for the RSL Employment program, we'll check your employment vitals. This includes developing job search goals by discussing your job interests, previous employer feedback, skills, experience, qualifications/training and job-seeking documents.

We'll also connect you with a vocational consultant who can help refine your job seeking tools and methods, giving you the best possible chance to secure your next role.

#### Which services do you offer?

- Career counselling
- Training and development tools
- Help with interpreting selection criteria and writing CVs, applications
- Connections to employers actively seeking skill sets that align with your experience
- Interview coaching
- Active job searching
- Support for those with additional needs
- Job matching
- Employer Connection

#### What if I can't meet the requirements of the program?

We're here to support you, so please contact a member of the RSL Employment team to discuss your options.

#### I need help with DVA claims. Can you help me?

The RSL Employment team can link you with one of our experienced advocates, who can help you with any DVA claims.

# Why does the program refer me to a third-party employment consultant?

We've partnered with specialist employment consultants to make sure you get the best possible help and attention while you're actively looking for work. These consultants will work one-on-one with you, either face-to-face or via phone call, video conference or email.

#### Do you have employer connections?

Yes. The RSL Employment team works hard to create connections with employers across Australia that offer jobs aligned with the skill set of ex-Defence personnel and partners of current or ex-serving Defence members. Many of these roles are listed on our Jobs Board which we frequently update with new and exciting opportunities, so be sure to check in regularly!

# I'm not discharging from Defence until next year. Can you still help me?

If you have a confirmed discharge date that's less than 4 months away, yes; however, if you're undertaking a Work Rehabilitation Program or are yet to start your <a href="Defence Force Transition Program">Defence Force Transition Program (DFTP)</a> funding, you are not eligible for the RSL Employment Program.

### I'm already employed but I'm not happy and I'm not earning enough money or receiving enough shifts to support myself and my family. Am I eligible for the Employment Program?

The goal of the program is to help you achieve suitable and sustainable employment. If you're under-employed or seeking a change in career direction, we can assess your eligibility on a case-by-case basis.

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#### Do I need to attend appointments in person?

No – our client appointments are all conducted via phone or Microsoft Teams video call.

#### What happens if I relocate?

Our program is available nationally, so we'll continue to support you wherever you live in Australia.

#### How to provide feedback on the program?

If you've started the program, you'll have the chance to complete a feedback survey to share your thoughts about the program.

# Are there networking opportunities or information sessions I can attend?

Ex-Serving and Partner Employment Information Sessions are available nationally throughout the year. You can get your free ticket to a local RSL Employment Program Event <u>here</u>.

### Job matching

Your consultant will look at Employer Partner Organisation opportunities relevant to you, as well as utilising job matching software to ensure the roles we propose are highly relevant.

#### **Partner Services**

All RSL Employment Program services are available to eligible partners. We'll determine which ones are suitable for you during your initial assessment.



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